

Safer. Smarter. Tyco.™



/Smarter/ Ways To Help Protect Your Business

Business Security Tips

tyco
Integrated Security

Deterrence is / Smarter /

External Threats

Make It Difficult For Criminals To Get Into Your Business.
Locks, Lighting And Landscaping Are A Good First Step.

- Ensure all doors and windows are in good repair
- Install a deadbolt lock on each exterior door
- Lock overhead and receiving doors with high-quality padlocks
- Cover exterior windows with glazing – it's more difficult to break
- Add window locks and/or pins to prevent easy opening from the outside
- Light all exterior entries with fixtures that are difficult to reach or tamper with
- Use LED lighting for lower installation and maintenance costs
- Trim heavy vegetation that obstructs views or could be used as a hiding place
- Add a fence as a first line of defense
- Ensure hidden areas are well protected. They are the most vulnerable areas of your business exterior



More than 1,550 commercial burglaries occur each day – or more than one every minute ¹

Internal Threats

Be Aware Of What's Happening Inside Your Business Every Day

- Know who you're hiring. Run a background check before making a job offer
- Never have fewer than two people close up at night or monitor individual closings with video.
- Restrict who has access to your security system's arm and disarm codes
- Make bank deposit drops daily
- If providing keys, give them only to those employees who need them for their jobs
- Employ an access control system – access cards are difficult to copy, cost less and are easier than keys to replace if lost or stolen
- Use security cameras to monitor areas where money is kept and where valuable equipment is used or stored. Cameras are a strong deterrent to employee theft
- Only minimal cash should be kept in a safe that's secured to the building's structure and illuminated at night



About 75 percent of employees steal from their employers and most do so repeatedly²

Proactive is / Smarter /

Business Management Challenges

Security Risks Can Weigh on a Business Owner.
These Tips can Help Keep Your Business Safe and Thriving.

- Introduce your business to the local police department's community liaison or crime prevention officer and ask what services they can provide
- Make sure your employees are trained on emergency procedures, then perform regular drills
- Keep your emergency contact list updated
- Test your security systems monthly to make sure they are working properly
- Review your open/close reports the first week of every month to look for irregularities.
- Review video of new employees during their first two weeks on the job for 15 minutes at the end of the day to help ensure safety procedures are being followed
- Ensure there are checks and balances in the cash flow of your business to avoid the catastrophic impact of embezzlement



Crime may be a factor in as many as 30 percent of business failures²

Prevention is / Smarter /

Workplace Violence

Workplace Violence Can Have A Major Impact On Employees And Customers. It Can Even Cost You Your Business

- Develop a zero tolerance policy for verbal abuse or physical assault – take all threats seriously
- Train supervisors to look for the warning signs of workplace violence
- Immediately take keys or deactivate access cards from terminated employees
- Incorporate panic buttons into your intrusion detection solution
- Install a video intercom to see who wants access to your business or a restricted area
- Potentially defuse volatile situations by listening and not escalating emotions. Ask the agitated party how they think the issue should be resolved



Assaults and attacks are the second-leading cause of workplace injuries and represent 18% of all fatal occupational injuries³

Here's A Checklist To Further Enhance Your Physical And Organizational Security

- ☐ An intrusion detection system may help protect your business around the clock
- ☐ Use access control to protect high-value asset areas such as inventory storerooms or customer/employee data files
- ☐ Install video cameras to monitor entrance and exit points and other critical locations inside and outside your facility
- ☐ Install motion detectors to sense movement inside the building
- ☐ Install point protectors (such as pressure-switch mats) to detect when someone enters a restricted area, such as by a business office or safe deposit room
- ☐ Make time this week to consider your business security risks and the impact a crime event might have on my customers and staff
- ☐ Call a professional security integrator for a security review of your business location



Medium sized businesses are up to 35 times more vulnerable to crime than their larger counterparts³



At Tyco Integrated Security, we're committed to helping you protect your business with proven technology and knowledge to address your security needs.

Tyco Integrated Security is North America's leading commercial security integrator, providing security and business optimization services to more than 500,000 customers. With more than 10,000 employees throughout the U.S. and Canada, Tyco Integrated Security will be there when you need it.

Call **1-800-2-TYCO-IS** to get a FREE Security Review of your business today.

